



# We're Hiring!

## PROGRAM SUPERVISORS

***Become a Supervisor for our Saturday Night "Free For ALL"***

Saturday Nights 7pm-12am | November - February

### General Summary

Responsibilities include: Responsible for the supervision of Middle and High School students while participating in "Open Gym" style activities. Occasional special event planning and organizing may be required such as: contests, mini tournaments and more. Staff is expected to enforce discipline policies as established and ensure safe conditions at all times.

### Qualifications

- **EDUCATION:** High School graduation or equivalent. Ability to supervise and effectively communicate with children between the ages of 6th-12th grade.
- **EXPERIENCE:** Prior experience working with or supervising children is preferred.

### Physical Qualifications

[This job requires the ability to perform the essential functions contained in this description. These include, but are not limited to, the following requirements. Reasonable accommodations will be made for otherwise qualified applicants unable to fulfill one or more of these requirements]:

- Ability to supervise and interact with children during their activities.
- Ability to plan and organize games & activities for children.
- Ability to access all areas of the Doyle Community Center.
- Ability set-up and tear-down necessary equipment for the planned activities.
- Ability to lift various objects, at times, weighing not more than 50 lbs.
- Ability to stand for prolonged periods of time to monitor and evaluate the activities.



Applications are available at Sturgis City Hall, 130 N. Nottawa; on our website at [www.sturgismi.gov/HR](http://www.sturgismi.gov/HR); at the Doyle Community Center, 310 N Franks Ave, and [www.doylecenter.com](http://www.doylecenter.com). *The City of Sturgis is an Equal Opportunity Employer.*